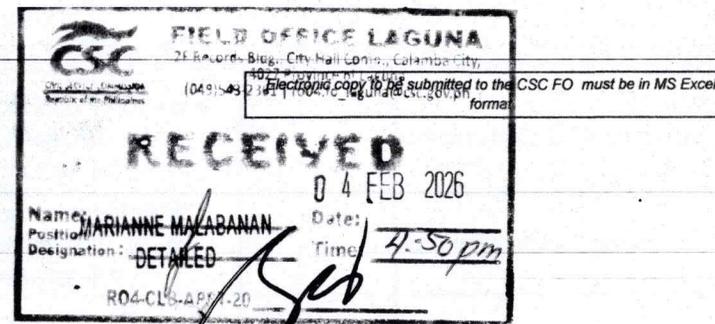


Republic of the Philippines  
**CALAMBA WATER DISTRICT**  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the CALAMBA WATER DISTRICT:

Date: February 4, 2026

EXECUIEL A. AGUILAR, JR  
General Manager A

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency/ Area of Specialization/ Residency Requirement (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Secretary B	25	7	20,914.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Administrative Department
2	Warehouse Assistant B	46	8	22,423.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (starting 2016)	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional/First Level Eligibility		Administrative Department
3	Storekeeper C	49	6	19,716.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Administrative Department
4	Auto Mechanic A	62	9	24,329.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Mechanic (Automotive Servicing ( MC 10, S. 2013-Cat. II)		Administrative Department
5	Auto Mechanic B	65	6	19,716.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	none required	none required	Mechanic (Automotive Servicing ( MC 10, S. 2013-Cat. II)		Administrative Department

	Driver	71	4	17,506.00	Elementary School Graduate	none required	none required	Professional Driver's License (MC 10, s. 2013 Cat. IV)		Administrative Department
7	Driver	72	4	17,506.00	Elementary School Graduate	none required	none required	Professional Driver's License (MC 10, s. 2013 Cat. IV)		Administrative Department
8	Driver	74	4	17,506.00	Elementary School Graduate	none required	none required	Professional Driver's License (MC 10, s. 2013 Cat. IV)		Administrative Department
9	Accounting Processor A	95	8	22,423.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (starting 2016)	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional/First Level Eligibility		Finance Department
10	Sr. Quality Control Inspector	315	16	45,694.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (starting 2016)	24 hours of relevant training	4 years of relevant experience	Career Service Sub-Professional/First Level Eligibility		Operations Department
11	Sr. Water Resources Facilities Operator A	322	10	26,917.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013 Cat. II)		Operations Department
12	Sr. Water Resources Facilities Operator A	323	10	26,917.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Water Resources Facilities Operator MC 10, s. 2013 Cat. II		Operations Department
13	Laboratory Technician A	326	10	26,917.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (starting 2016)	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional/First Level Eligibility Laboratory Technician (MC 10, s. 2013-Cat. II)		Operations Department
14	Sr. Water Resources Facilities Operator B	327	9	24,329.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013 Cat. II)		Operations Department

15	Sr. Water Resources Facilities Operator B	328	9	24,329.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013 Cat. II)		Operations Department
16	Water Resources Facilities Operator A	352	8	22,423.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013 Cat. II)		Operations Department
17	Water Resources Facilities Operator B	358	6	19,716.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	none required	none required	Water Resources Facilities Operator (MC 10, s. 2013 Cat. II)		Operations Department
18	Secretary B	169	7	20,914.00	Completion of 2 years of studies in college (prior to 2018) OR completion of Grade 12/Senior High School (startring 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Technical Services Department
19	Water Maintenance General Foreman	182	18	53,818.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	24 hours of relevant training	4 years of relevant experience	none required ( MC 10 s. 2013 Cat. III)		Technical Services Department
20	Water Maintenance Head	185	16	45,694.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	24 hours of relevant training	4 years of relevant experience	Weather Facilities Technician (MC 10 s. 2013 Cat. II)		Technical Services Department
21	Engineering Aide A	196	6	19,716.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	none required	none required	none required (MC 10 s. 2013 Cat. III)		Technical Services Department
22	Sr. Water Maintenance Man B	219	10	26,917.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	none required (MC 10 s. 2013 Cat. III)		Technical Services Department

23	Water Maintenance Man B	230	6	19,716.00	Elementary School Graduate	none required	none required	none required (MC 10 s. 2013 Cat. III)	Technical Services Department
24	Water Maintenance General Foreman	233	18	53,818.00	High School Graduate (prior 2016), OR Completion of Grade 10/Junior High School (starting 2016) OR Completion of relevant vocational/trade course	24 hours of relevant training	14 years of relevant experience	none required (MC 10 s. 2013 Cat. III)	Technical Services Department
25	Water Maintenance Man A	248	8	22,423.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	none required (MC 10 s. 2013 Cat. III)	Technical Services Department
26	Water Maintenance Man A	272	8	22,423.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	none required (MC 10 s. 2013 Cat. III)	Technical Services Department

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than

February 16, 2026

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

*his Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation. his Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

**EXEQUEL A. AGUILAR, JR.**

General Manager A

Lakeview Subd., Halang, Calamba City

calambawaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.